

# **Curriculum Vitae**

# **Of**

# **Mohd. Azim Ali**

**MAILING ADDRESS:**

Name MOHD. AZIM ALI

Mailing Address C/O MOHD. AHSAN ALI

SHAHIBAG (BALIGRAM), BOTTALLA HAT, CHAPAINAWABGANJ

Contact Phone Number +8801722884369

E-mail Address **azimcn87@gmail.com**

**CAREER OBJECTIVE:**

My immediate endeavor is to get associated with a reputed organization and be a part of the management team where I can enrich my skills further by learning and adopting environment, sharing knowledge and adding substantial values for achieving the vision of the organization.

**SELF:**

Hard working, Self-motivated, Enthusiastic, Optimist, Competent, Working with people and obviously Goal Oriented.

**Professional Qualification:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Certification** | **Institute** | **Location** | **From** | **To** |
| CA (CC) | Institute of Chartered Accountants of Bangladesh | BCCW Building(5thFloor) 22/1, Topkhana Road, Dhaka-1000 | 15.10.2012 | 14.10.2015 |

**Practical Experiences:**

Continuing 3 (Three) years experiences in accountancy profession in relation to Audit of financial records & statements, preparation & presentation of VAT and TAX related documents regarding NBR and other related Govt. Affairs.

**More than 25th Companies Auditing experience. (Details are shown in Annexure-A)**

**Employment history:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Company Name** | **Designation** | **Company Location** | **From** | **To** |
| Business Brain | Officer (Accounts) | R-3, L-8, Stand trade center,Kakril, Dhaka | 19.10.2015 | Continuing |

**Academic Qualification:**

**Masters of Business studies** **Major in Management**

(M.B.S) **Result: 2nd Class**

Passing Year: 2010 (held in 2013)

National University

**Bachelor of Business studies Major in Management**

(B.B.S) **Result: 2nd Class**

Passing Year: 2009 (held in 2012)

National University

**Higher Secondary Certificate** Nawabganj Govt. College,

(H.S.C) Rajshahi Board

**Result: GPA 3.90 (Commerce group)**

Held in 2005

**Secondary School Certificate** Horimohon Govt. High School,

(S.S.C) Rajshahi Board

**Result: GPA 3.44 (Humanities group)**

Held in 2003

**Language proficiency:**

Bangla & English both are standard in writing and speaking.

**Computer Awareness:**

1. Accounting Software:

i) Oracle & Tally Accounting Software

**Extra curriculum Activities:**

Honesty, friendly, outstanding communication skills & have good interpersonal skills.

**PRESENT JOB RESPONSIBILITIES:**

* Preparation of Financial Statements as per applicable rules and regulations and as per organizations accounting manual and to interpret the results of financial operations.
* Preparation and checking vouchers, bills, reconciliations Bank statements etc.
* Reporting to the management of superior on significant financial events.
* Advising and assisting in preparation and maintenance of books of accounts, i.e. Ledger, Cash Book, and Voucher etc.
* Preparation of audit planning memorandum, risk analysis, internal control questionnaire etc.
* Discussion with the management of the organization about audit issues and observation of working level.
* Finalization of Tax Assessment of Company and Individual as well.
* Preparation and finalization of all activities regarding Registrar of Joint Stock Companies and Firms (RJSC).

**SPECIALIZED EDUCATION:**

* Computer Office application (MS Word, Excel, Ms PowerPoint, Access)
* Communicative and friendly
* Enthusiastic, self motivated, industrious and punctual
* Ability to manage things and work with group
* Adoptive to new technology and a quick learner
* Internet Browsing and Email

**MY STRENGTH:**

* Self-motivated individual with strong drive to achieve target goals.
* Goal Oriented hard working ability, like to take and meet challenge

**INTEREST & ACTIVITIES:**

* Newspaper, Reading books, Magazines,
* Watching movies,
* Traveling and Games.
* And to very excited for studies new technology.

**PERSONAL PROFILE:**

* Name MOHD. AZIM ALI
* Father’s Name MOHD. AHSAN ALI
* Mother’s Name AKLIMA KHATUN
* Date of Birth February 20,1989
* Nationality Bangladeshi by Birth
* National id 5542864771
* Religion Islam
* Sex Male
* Hobby Traveling, reading and braving
* Marital status Unmarried
* Weight 55 kg
* Height 5.5 inch
* Blood Group (A+)
* Permanent Address Shahibag (Baligram), Bottalla hat,

Chapainawabganj.

**REFERENCES:**

**Ranzo Ahmmed**

Manager Assurance & Taxation

Dhar & Co.

Chartered Accountants (BCCW) Building (5th Floor);

22/1, Topkhana Road, Dhaka-1000

Email: ranzo12@gmail.com

Mobile: 01684597850

**Ajit Kumar Dhar, FCMA; FCA**

Principal,

Dhar & Co.

Chartered Accountants

Mobile: 01819132023

E-mail: [dharco07@gmail.com](mailto:dharco07@gmail.com)

I hereby declare that all information stated above is correct.



(Mohd. Azim Ali)

**Annexure-A**

**Accounting, Taxation, and Auditing assignment at DHAR & CO.**

|  |  |  |
| --- | --- | --- |
| **Sl.No** | **Organization Type** | **Name of the Organization** |
| 01. | Manufacturing Concern | * 4A Yarn Dyeing Ltd. * Seiko Precision Parts (BD) Ltd. * Gramtech Knit Dyeing Finishing and Garments Industries Ltd. * South End Sweater Co. Ltd. * Brothers Fashion Ltd. |
| 02. | Developer & Real Estate Company | * Concord Consortium Ltd. * Concord Pre-stressed Concrete & Block Plant Ltd. * Concord Real Estate & Development Ltd. * Concord Real Estate & Building Products Ltd. * Concord Communication Company Ltd. * Sark Engineers Ltd. * Concord City Development Ltd. Concord * Building Development and Design Ltd. * BDDL Properties Ltd. * BDDL Housing Ltd |
| 03. | Autonomous Organization | * Bangladesh Sugar & Food Industries Corporation (BSFIC) Company Audit * Power Development Board (PDB) * Rural Electrification Board (REB) |
| 04. | Information Technology | * Banglalink Digital Communications Ltd. (Physical Verification of MSC, BSC BTS and SDH equipment at various locations. * Computer Today, (Special Audit) Maltiplan Centre, Elephant Road, Dhaka * Rishit Computers, IDB Bhabon, Agorgaon, Dhaka. |
| 05. | Hospital | * Central Physiotherapy & Rehabilitation Centre Ltd. Dhanmondi, Dhaka. |
| 06. | Non –Profit Organisation & NGO | * Zafar Imam Tennis Complex, Rajshai * Suvastu Aroma Centre Shop Owner’s Association, Elephant Road, Dhaka * Uttara Jam-e- Mosjid. |
| 07. | Contributory Provident Fund | * Ring Shine Textiles Limited Employees’ Provident Fund * Shine Fashion Com. (pvt.) Limited Employees’ Provident Fund * Avant Garde Fashion Ltd. Employees’ Provident Fund * Bangladesh Sugar and Food Industries Corporation (BSFIC) Officers’ & Employees’ Provident Fund |
| 08. | Buying House | * Team Sourcing Ltd. |